

Apply for planning permission for EV cross-pavement charging

1. Once you have written confirmation from **Hertfordshire County Council (HCC)** that a cross-pavement charging channel can be installed at your property, you will need to apply for planning permission from **St Albans City and District Council (SADC)**.
2. This document provides guidance on the application and information required for SADC to make an accurate decision.

APPLICATION FORM AND OWNERSHIP CERTIFICATE

- a. Most applications will require '**Householder Planning Permission**'. If the property is not a single dwellinghouse, for example, a maisonette, '**Full Planning Permission**' will be required.
- b. All applications must be accompanied by an **ownership certificate**. Because the charging channel would run under the public footpath, Hertfordshire County Council is a partial landowner of the development site.
- c. **Ownership Certificate B** should therefore be signed and notice should be served on the County Council. Information related to the Notice can be found at the following link:
<https://ecab.planningportal.co.uk/uploads/1app/notices/notice1.pdf>
- d. If there are any other land owners of the site, for example, if you have a shared driveway, notice will also need to be served on these neighbours.

REQUIRED PLANS

You can draw plans yourself or seek professional support. For an application to be made valid by the Council and dealt with through the planning process, plans must be to a recognised, metric scale. Site Plans must be either 1:1250 or 1:2500. All other plans must be, dependant upon the level of detail being provided at 1:10, 1:50, 1:100 or 1:200.

A) Site Location Plan – 1:1250 or 1:2500

All applications will require a Site Location Plan. The 'red line boundary' of the location plan will need to include the entire house, its garden AND the footpath in front of the house through which the cross-pavement channel

would run. You can get a site location plan for your property online through Ordnance Survey (OS) licensed partners.



EXAMPLE site location plan. Note the red line encompassing the pavement at the front of the house.

B) Block Plan – Usually 1:100 or 1:200

A block plan will be required. This is a more detailed plan showing the relationship between the house and its neighbours. This plan will need to include the footpath and include the route of the cross-pavement channel.

C) Front Elevation Usually between 1:10 and 1:50

A drawing showing the front of the house will be required. It is important that the wall-mounted EV charger is shown in its accurate location and scale.

D) Partial Side Elevation Usually between 1:10 and 1:50

A drawing showing part of the side of the house will also be required. This would only need to be a partial elevation, showing a side-on view of the front of the house where the charger will be installed.

ADDITIONAL DOCUMENTS

- E) You must provide written confirmation from Hertfordshire County Council confirming that the cross-pavement charging channel can be safely installed at this location. The applicant should provide the certificate provided from the County Council to demonstrate this.